

Application for joining controlling third party to
personal grievance

Section 103B, Employment Relations Act 2000

*Authority matter No(if
known)*

Between

Full name

Address

Telephone

Email

(applicant)

And

Full name

Address

Telephone

Email

(respondent)

Grounds

This application is made on the following grounds:

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The third party named in this application is a controlling third party (within the meaning given to that term in section 5 of the Employment Relations Act 2000) for the following reasons:

(a) *State details fully, fairly and clearly.*

The personal grievance in question relates to an action that occurred while the employee was working under the control or direction of the third party:

(b) *State details fully, fairly and clearly.*

The third party's actions caused or contributed to the personal grievance referred to above, for the following reasons:

(c) *State details fully, fairly and clearly.*

Notification

Have you, the respondent, taken any other steps of any kind to resolve the problem or matter? *Select one*

3 Yes No

If the answer to this question is yes, please state the following:
The date on which the action alleged to amount to a personal grievance occurred or came to the notice of the employee (if known):

(a) _____
The date on which the relevant personal grievance was raised with the employer:

(b) _____
The date on which the third party was notified:

(c) _____
Whether the third party was notified within the relevant 90-day notification period (see section 115A(6) of the Employment Relations Act 2000) *Select one*

(d) Yes No

Supporting documents

I We attach the following documents that I
We think are relevant to the problem all matter:
List all the documents that you wish to rely on or refer to in making this application and attach them to this application

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Address for service

This application is lodged by:

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Full name of applicant or applicant's representative

Full name of respondent or respondent's representative

Full name of applicant or applicant's representative and full name of respondent or respondent's representative
Select one

The address for service of the person persons who lodged this application is
Full physical or postal address to which any document may be sent. Select one. A full physical address, a telephone number and an email address must always be supplied.

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Address for service

Telephone
number is

And email
address for
service is

Date

Signature(s)

Applicant

Applicant's representative

Respondent

Respondent's representative

Applying to join third party to personal grievance proceedings
Select each that applies

Note to third party

- 1 if you intend to respond to this application, you must, within 14 days after the date on which you are served with this application, lodge a statement in reply with an officer of the Employment Relations Authority.
- 2 The term **days** does not include any day in the period beginning with 25 December in any year and ending with 5 January in the following year.
- 3 After considering this application and any statement in reply, the Authority may decide to join you to the proceedings to resolve the personal grievance referred to in this application. If the Authority decides to do so, -
 - a. all parties may be directed to mediation; but
 - b. if the matter is not resolved through mediation, you will be notified of the place, date and time at which the Authority will conduct any investigation meeting in respect of these proceedings.

Date:

Signature:

(Officer of the Employment Relations Authority)