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Application for determination of dispute
*Section 72, Screen Industry Workers Act 2022*

Between

Full name of applicant: .…………………………………………………………………………………

Postal address: …………………………………………………………………………………………...

Phone number: …………………………………………………………………………………………..

Email address: …………………………………………………………………………………………...

And

Full name of respondent: .………………………………………………………………………………

Postal address: …………………………………………………………………………………………...

Phone number: …………………………………………………………………………………………..

Email address: …………………………………………………………………………………………...

**To** the Employment Relations Authority

and

**To** the respondent

**Statement of problem or matter**

1 The problem or matter that I wish the Authority to resolve is [*state details fully, fairly, and clearly*]:

 …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

2 The facts that have given rise to the problem or matter are [*state details fully, fairly, and clearly*]:

 …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

3 I would like the problem or matter to be resolved in the following way [*state details fully, fairly, and clearly*]:\*

 …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

 \*Please include reference to any specific remedy (being a remedy under any enactment or rule of law) that you are seeking.

4 I attach a copy of the applicable individual contract or collective contract and the following documents that I think are relevant to the problem or matter:\*

 …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

\*List all the documents that you wish to rely on or refer to in making this application.

**Mediation**

5 Have the parties tried to resolve this problem or matter by using mediation services provided by the Ministry of Business, Innovation, and Employment? Yes / No\*

\*Select one.

If the answer to this question is “Yes”, please provide the date or dates of the mediation:

 …………………………………………………………………………………………………...

6 Have the parties tried to resolve this problem or matter by using mediation services provided by someone other than the Ministry of Business, Innovation, and Employment? Yes / No\*

\*Select one.

7 If you, the applicant, have answered “No” to both the question in paragraph 5 and the question in paragraph 6, please indicate why you have not used mediation services to try to resolve the problem or matter [*state details fully but concisely*]:

 ……………………………………………………………………………………………………………………………………………………………………………………………………

8 Have you, the applicant, taken any other steps of any kind to resolve the problem or matter?

 Yes / No\*

\*Select one.

If the answer to this question is “Yes”, please specify the other steps taken [*state details fully but concisely*]:

 ……………………………………………………………………………………………………………………………………………………………………………………………………

**Prescribed fee**

9 This application is accompanied by the prescribed fee.

**Address for service**

10 This application is lodged by [full name of applicant] / [name of representative]\* ………………………………………………. on behalf of [full name of applicant] ……………………………………………….

 \*Select one.

11 The applicant’s address for service is ………………………………………………………….. ………………...………………………………………………………………………………… telephone number is ………………………………………………., and email address for service is ………………………………………………..

 \*A full address, a telephone number, and an email address must always be supplied.

Date: ……………………………………………….

Signature: ………………………………………….

(Applicant)

**Required documents**

You must provide the following documents along with your application:

[ ]  A copy of the applicable individual contract or collective contract (if any).

[ ]  Other documents that are relevant to the dispute and listed in paragraph 4 (if any).

Notice to respondent

1 If you intend to respond to this application, you must, within 14 days after the date of the service of this application on you, lodge a statement in reply with an officer of the Employment Relations Authority.

2 The term **days** does not include any day in the period beginning with 25 December in any year and ending with 5 January in the following year.

3 You will be notified of the place, date, and time at which the Authority will conduct any investigation meeting in respect of this application.

Date: ……………………………………………….

Signature: ………………………………………….

(Officer of the Employment Relations Authority)